

AIR NATIONAL GUARD

2015

INTERNATIONAL JUNIOR OFFICER LEADERSHIP DEVELOPMENT (IJOLD)

COURSE/INTERNATIONAL NCO LEADERSHIP DEVELOPMENT (INLEAD)

SEMINAR

APPLICATION ANNOUNCEMENT



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1. GENERAL INFORMATION:

NOTE: This is a combined IJOLD/INLEAD application announcement. Please follow instructions applicable to the course you are applying for.

IJOLD is a multi-national seminar designed to promote international military understanding and friendship while offering insight into leadership training. Approximately 70 students from different countries will receive numerous leadership lectures from experienced, proven leaders. Additionally, students will participate in various individual and group activities, all in the spirit of developing one's leadership skills. The curriculum includes international leadership, team building, cultural diversity, military officership, international relations, and cross-cultural mobilization issues. Instructional activities include classroom lectures, small group discussions, a field exercise, and structured social activities.

The Royal Air Force (RAF), under the responsibility of the Committee on Leadership Development (COLD) of the International Air Reserve Symposium (IARS) will host IJOLD at **Ramstein AB, Germany, 18-25 Jul 2015. This course is UNIT FUNDED.** Costs include airfare, registration fee, and the formal dinner. The cost of lodging and rations are included in the registration fee. Total costs for registration fee, tours, and the formal dinner is anticipated to be approximately \$600.

INLEAD exposes International Air Reserve Symposium (IARS) NCO participants to an array of leadership tools and provides a forum for discussion and exchange of ideas within a multi-cultural environment. To stimulate discussion, students are exposed to the Host Nation's military and societal culture, history, and leadership techniques to include learning styles and the nation's decision-making process. INLEAD provides a climate conducive to training that enriches and benefits all NATO partners' interoperability and future mission success on the battlefield.

The Committee on Leadership Development (COLD) of the IARS will host INLEAD in **Winnipeg, Canada**. The seminar dates are **31 Aug to 4 Sep 2015**. **This course is UNIT FUNDED**. Costs include airfare, registration fee, and one formal dinner. The cost of lodging and rations are covered by the registration fee. Total costs for registration fee, tours, and the formal dinner is anticipated to be approximately \$600.

IJOLD/INLEAD programs are a great opportunity for top performers to learn about other NATO countries' military operations and military culture. Military personnel on official business require military ID cards and orders. IJOLD applicants must also have NATO travel orders.

2. **APPLICATION DEADLINE:** Application packages must be received by NGB/HRT no later than **13 May 2015**.

3. **ELIGIBILITY CRITERIA:**

Priority 1: Applicants with an active State Partnership with a NATO Partnership for Peace country and meet the rank requirement below.

Priority 2: Applicants with an active State Partnership Program and meet the rank requirement below.

IJOLD - 2Lt through Captain

INLEAD - MSgt or SMSgt

4. **APPLICATION PACKAGE REQUIREMENTS:** Application package must include the following items:

- A. **Application Worksheet** - Complete all required fields.

- B. **Letter of Intent:** (limited to one page, times new roman, 12 font). Address the letter to "IJOLD/INLEAD Development Educational Panel". In the letter address how attending this course will benefit the mission, and why you should be selected to represent the ANG. Give examples of how you have been involved with your State Partnership.

- C. **IJOLD - Wing Commander or Equivalent Nomination Letter:** (limited to one page, times new roman, 12 font). Address the letter to “IJOLD Development Educational Panel”. Only nomination letters from the member’s Wing Commander or equivalent will be accepted.

INLEAD - State Command Chief or equivalent Nomination Letter: (limited to one page, times new roman, 12 font). Address the letter to “INLEAD Development Educational Panel”. Only nomination letters from the member’s State Command Chief or equivalent will be accepted.

- D. **vMPF Record Review/Update (Submit all pages):** It is incumbent upon each applicant to ensure their personnel information is correct in vMPF as this is the only information that may be reviewed by the panel. The Record Review/Update is available through vMPF on the Air Force portal.
- E. **AFFMS II printout:** Fitness assessment must reflect a current, passing score as of the date of application. Selected candidates will be required to provide an updated fitness certificate prior to course start date as necessary.
- F. **Stratification: Submission of two or more applicants in any DE course requires the Wing Commander to stratify.** A stratification letter must be submitted **separately** to the IJOLD/INLEAD Developmental Education Panel. It is not part of the applicant’s package. Please include the leadership’s contact information should the panel president need to call during the panel process. The stratification letter should be emailed to ang.forcedevelopment@ang.af.mil.

5. SUBMISSION PROCESS:

- A. Joint Force Headquarters (JFHQ) will upload individual packages in one single PDF document in the order specified above (A-E). Submit through AMRDEC at <https://safe.amrdec.army.mil/safe/>
- B. In order for NGB/HRT to access the file, you must use the following email address in the “Recipient Information” section: ang.forcedevelopment@ang.af.mil. **Prior to submitting, verify you have entered the correct email ****Please do not upload multiple packages together.** NGB/HRT only accepts packages submitted through AMRDEC to the e-mail address above.
- C. Please use the following naming structure for your **file name and file description**:

“2015-511 – IJOLD Last Name, First Name, Rank – State Abbreviation”

Example: 2015-511 – IJOLD Doe, John, Capt – NY

“2015-512 – INLEAD Last Name, First Name, Rank – State Abbreviation”

Example: 2015-512 - INLEAD Doe, John, MSgt – NY

- D. JFHQ will receive a confirmation from AMRDEC when the package is downloaded by NGB/HRT. This will serve as confirmation that the package has been received for processing. We recommend saving the confirmation email until selection announcement is released. Applicants may contact JFHQ for confirmation that package was received by NGB/HRT.
- E. Incomplete packages or packages not received as a single PDF file will be returned to JFHQ and must be resubmitted by application deadline.
- F. Applications submitted on the close out date will be reviewed for qualification or disqualification only.

6. SELECTION PROCESS: If the number of applications exceeds allocations, a selection panel may be convened at the discretion of NGB/HR.

7. ADDITIONAL INFORMATION:

A. Package Order:

- 1. Application Worksheet
- 2. Letter of Intent
- 3. IJOLD or INLEAD nomination letter
- 4. vMPF Printout
- 5. AFFMS II printout

- B. Questions regarding this message should be sent to ang.forceddevelopment@ang.af.mil. Points of Contact are MSgt Lisa Happ (Primary), DSN 612-7097, Comm (240) 612-7097 or MSgt Denise Wagenman (Alternate) DSN 612-8675, Comm (240) 612-8675.